

Sanitation and Hygiene Checklist



Management Oversight

- Premises have a cleaning regime in place, including spring cleaning once every _____ months.
- Person responsible for the cleaning regime is:



Cleaning Methodology

- Premises are cleaned daily and ventilated regularly
- Enhanced cleaning and disinfection are done at areas with frequent touchpoints or that are heavily soiled



Toilet Cleanliness

- Hand washing and toilet flushing facilities are functioning well
- Ensure constant supply of liquid soap and toilet paper
- Toilets are cleaned and disinfected _____ times a day



General Public Hygiene

- Pest management programme is in place
- Waste is handled with gloves/tongs, bagged properly, and bins are emptied regularly
- Back-of-house waste management areas are washed and disinfected regularly after refuse collection
- Premises comply fully with the sanitation and hygiene advisory put out by the National Environment Agency

For more information, please visit the NEA Website at www.nea.gov.sg or call 1800 CALL NEA (1800-2255-632).

